

To: AmeriHealth Caritas Louisiana Providers

Date: June 11, 2021

Subject: Providers Now Able to Run Practice-Level NaviNet Reports using the Tax ID Number (TIN)

Summary: AmeriHealth Caritas Louisiana providers now have the ability to run certain NaviNet reports at the TIN level instead of by individual provider ID number.

AmeriHealth Caritas Louisiana is very happy to announce that we have enhanced NaviNet to give providers the capability to run certain reports on a “RollUp” basis. Instead of having to run a report for each of the Provider ID numbers that may exist for your group, you can now run **ONE** report with data consolidated for the practice at the TIN level. The specific reports that can be run at the RollUp TIN-level are:

Administrative Reports

- Claims Status Summary RollUp
- Panel Roster Report RollUp

Clinical Reports

- Admit Report RollUp
- Care Gap Query RollUp
- Discharge Report RollUp

To create a RollUp report in NaviNet:

1. Under **Workflows for this Plan** on Plan Central, select **Report Inquiry**.
2. Select either *Administrative Reports* or *Clinical Reports*.
3. Select the specific report you would like to run.
4. Select ANY of the “Group Name – PIN” options available in the “* **Choose a Provider Group**” drop down menu.
5. Click **Search**.

Questions: Thank you for your continued support and commitment to the care of our members. If you have questions about this communication, please contact AmeriHealth Caritas Louisiana Provider Services at 1-888-922-0007 or your [Provider Network Management Account Executive](#).

Missed an alert?

You can find a complete listing of provider alerts on the [Provider Newsletters and Updates](#) page of our website.

Where can I find more information on COVID-19?

AmeriHealth Caritas Louisiana has updated its website to streamline communications and important notifications about COVID-19. Please visit <http://amerihealthcaritasla.com/covid-19> for up-to-date information for both providers and members, including frequently asked questions, and important provider alerts from AmeriHealth Caritas Louisiana and the Louisiana Department of Health.