

Requirements for Licensed and Unlicensed SBHS Providers

Presented by:

Provider Network Management



Delivering the Next
Generation
of Health Care

Session Outline

- New LDH Requirement
- Requirements for licensed and unlicensed staff
- Where to find required documents
- FAQs
- Contacts

New LDH Requirement



Behavioral Health Claims and Billing

Act 582: What is this law?

This piece of legislation, now law, affects behavioral health services providers (BHSPs) who provide psychosocial rehabilitation (PSR) or community psychiatric supportive treatment (CPST) to Medicaid recipients. More specifically, it changed the law regarding several requirements for provider agencies and individuals providing services within those agencies. **(Updated with information from LDH Informational Bulletin 18-14 published 11/13/2014.)**

In order to be eligible to provide these services, **Provider Agencies** must meet all of the following requirements:

1. Be licensed as a BHSP agency
2. Be accredited by a department-approved accrediting organization
3. Have a National Provider Identification Number (NPI)
4. Implement a member choice form
5. Be credentialed and in the provider network of the MCO
6. Employ at least 1 full-time physician or LMHP to supervise
7. Provide supervision for unlicensed individuals

Act 582 Continued:

INDIVIDUALS PROVIDING SERVICES:

In order to be eligible to receive Medicaid reimbursement, BHSPs must ensure that any individuals rendering PSR or CPST services for their agency meets all of the following requirements:

- **Have a National Provider Identification number (NPI)**
Effective for services rendered on or after January 1, 2019, the individual rendering the PSR or CPST services for the licensed and accredited provider agency must have an individual NPI number, and that number must be included on any PSR or CPST claim submitted by that provider agency for Medicaid reimbursement (in addition to the agency NPI number).
- **Have a minimum of a bachelor's degree from an accredited university or college in the field of counseling, social work, psychology or sociology.**
Individuals rendering PSR services for a licensed and accredited agency who do not possess the minimum bachelor's degree as described here but have met all provider qualifications in effect prior to Jan. 1, 2019 may continue to provide PSR services for the same provider agency. However, prior to the individual rendering the PSR services for a different provider agency, the individual must comply with the minimum bachelor's degree provisions of this section.

Act 582 Continued: INDIVIDUALS PROVIDING SERVICES:

- **Have a minimum of a bachelor's degree from an accredited university or college in the field of counseling, social work, psychology or sociology.**

Currently, educational qualifications for providing the *individual supportive behavioral intervention* component of CPST require a master's degree. Effective Jan. 1, 2019, individuals must have a minimum of a master's degree from an accredited university or college in the field of counseling, social work, psychology or sociology to render the individual supportive behavioral intervention component of CPST. Individuals rendering the individual supportive behavioral intervention component of CPST for a licensed and accredited agency who do not possess the minimum master's degree in the four listed educational fields but have met all provider qualifications in effect prior to Jan. 1, 2019 may continue to provide the individual supportive behavioral intervention component of CPST for the same provider agency. Prior to the individual rendering the individual supportive behavioral intervention component of CPST for a different provider agency, the individual must comply with the minimum master's degree provisions as established in the *Medicaid Behavioral Health Services Provider Manual* available online at www.lamedicaid.com.

New LDH Requirement Effective 1/1/2019

Effective for services rendered on or after January 1, 2019, the Louisiana Department of Health (LDH) will require claims submitted for Specialized Behavioral Health Services (SBHS) to include the provider agency's NPI number and the NPI number of the individual staff rendering the service(s).

Where should the NPI be placed on the CMS 1500?

- Agency's NPI number must be placed in **Box 33 b**
- The NPI number of the individual rendering the service(s) on behalf of the agency must be placed in **Box 24 j** on the claim form.

Requirements for Licensed and Unlicensed Staff



Requirements for Licensed and Unlicensed Staff

To help ensure continued claims payment, all licensed and unlicensed staff need to complete the following, as applicable. All required documents must be submitted via email

- **no later than December 1, 2018,**
- **to ProviderEnrollment@amerihealthcaritasla.com.**

Documents Required for Licensed Staff

1. If a licensed staff person is NOT registered with the Council for Affordable Quality Health Care (CAQH), submit the following:
 - Louisiana Standardized Credentialing Application;
 - Items required on the Provider Contract/Credential-Recredential Checklist;
 - Behavioral Health Provider Enrollment Form including list of services to be provided; and
 - Provider Directory New Patient Acceptance Form.

Documents Required for Licensed Staff

2. If a licensed staff person is registered with CAQH, submit the following:
 - Items listed under “CAQH Application” column;
 - Behavioral Health Provider Enrollment Form including list of services to be provided; and
 - Provider Directory New Patient Acceptance Form.

Documents Required for Unlicensed Staff

3. If a staff person is unlicensed, submit the following:

- Behavioral Health Provider Enrollment Form including list of services to be provided and
- Copy of degree or transcript.

Frequently Asked Questions (FAQs)



Frequently Asked Questions

1. Where do I complete the unlicensed staff information on the enrollment form?



Behavioral Health Provider Enrollment Form

Psychiatrist

Psychologist

LCSW

LMFT

Medical psychologist

APRN/CNS/PA

LPC

LAC

Legal/W-9 name: _____

Practice/DBA name: _____

Physician name: _____ Title: _____

Provider DOB: _____ Gender: _____ Medical license number: _____ State: _____

Provider primary specialty: _____ Secondary specialty: _____

Date of hire: _____ Degree level: Master's Bachelor's Less than bachelor's

Frequently Asked Questions

2. How do I apply for an NPI number?

For instructions on how to apply for an NPI number, visit the main page of the National Plan & Provider Enumeration System (NPPES) website at:

<https://nppes.cms.hhs.gov/webhelp/nppeshelp/MAIN%20PAGE.html>

3. Do I complete the Provider Directory Member Acceptance Form for each practitioner?

Yes. You must complete the Provider Directory Member Acceptance for each practitioner.

Where do I find required documents?



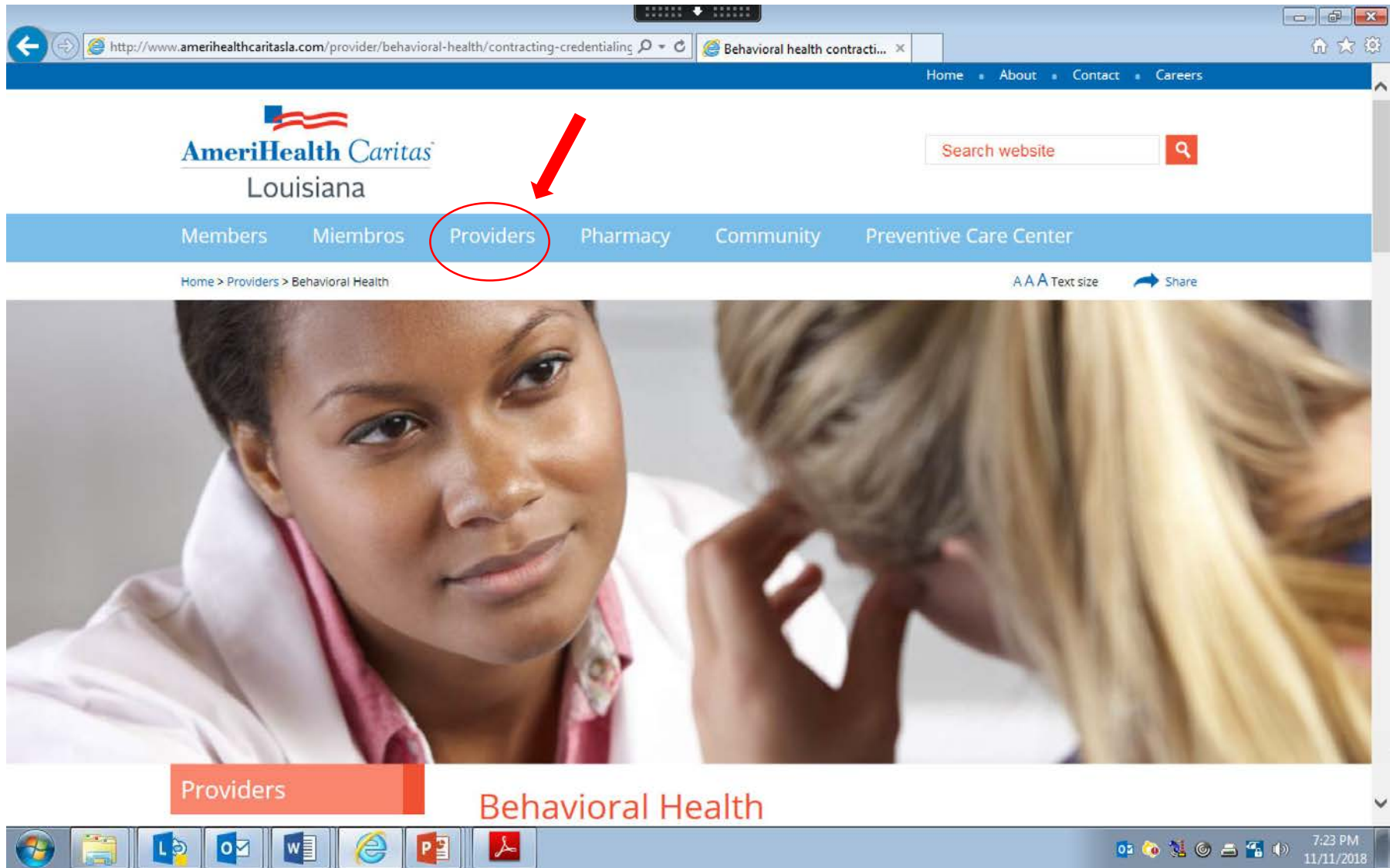
Required Documents Can Be Found on Our Website



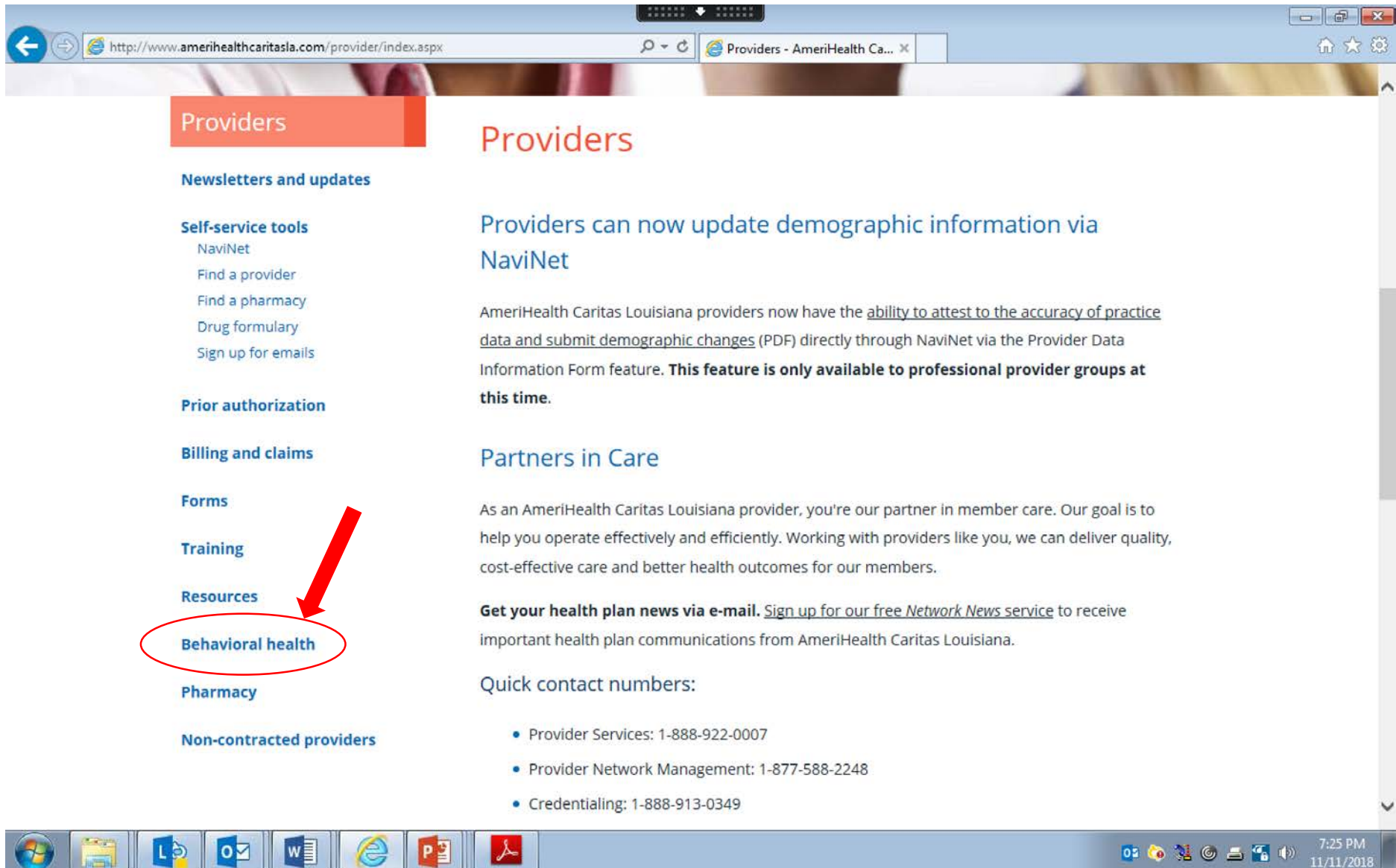
All documents referenced above can be found in the Providers section of our website at www.amerihealthcaritasla.com under Behavioral Health Resources.

The documents are labeled **“Specialized Behavioral Health Credentialing Packet.”**

Required Documents Can Be Found on Our Website



Required Documents Can Be Found on Our Website



The screenshot shows a web browser window with the URL <http://www.amerihhealthcaritasla.com/provider/index.aspx>. The page title is "Providers - AmeriHealth Ca...". The main content area is titled "Providers" and contains several sections:

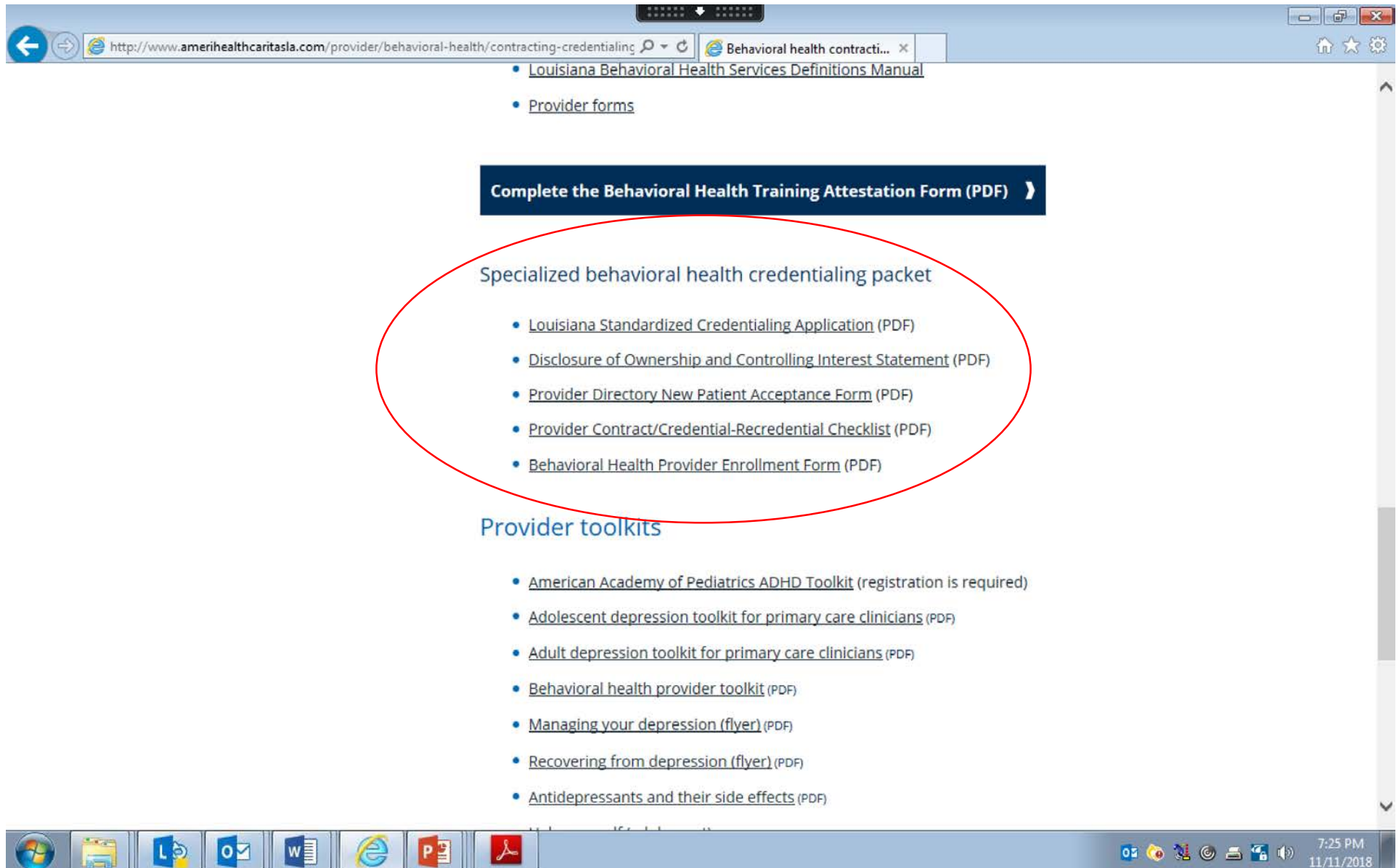
- Newsletters and updates**
- Self-service tools**
 - NaviNet
 - Find a provider
 - Find a pharmacy
 - Drug formulary
 - Sign up for emails
- Prior authorization**
- Billing and claims**
- Forms**
- Training**
- Resources** (circled in red with a red arrow pointing to it)
- Behavioral health** (circled in red)
- Pharmacy**
- Non-contracted providers**

The main content area also features:

- Providers** (large heading)
- Providers can now update demographic information via NaviNet** (sub-heading)
- AmeriHealth Caritas Louisiana providers now have the ability to attest to the accuracy of practice data and submit demographic changes (PDF) directly through NaviNet via the Provider Data Information Form feature. This feature is only available to professional provider groups at this time.** (text)
- Partners in Care** (sub-heading)
- As an AmeriHealth Caritas Louisiana provider, you're our partner in member care. Our goal is to help you operate effectively and efficiently. Working with providers like you, we can deliver quality, cost-effective care and better health outcomes for our members.** (text)
- Get your health plan news via e-mail. Sign up for our free Network News service to receive important health plan communications from AmeriHealth Caritas Louisiana.** (text)
- Quick contact numbers:**
 - Provider Services: 1-888-922-0007
 - Provider Network Management: 1-877-588-2248
 - Credentialing: 1-888-913-0349

The Windows taskbar at the bottom shows the time as 7:25 PM on 11/11/2018.

Required Documents Can Be Found on Our Website



Behavioral health contracti...

- [Louisiana Behavioral Health Services Definitions Manual](#)
- [Provider forms](#)

Complete the Behavioral Health Training Attestation Form (PDF)

Specialized behavioral health credentialing packet

- [Louisiana Standardized Credentialing Application \(PDF\)](#)
- [Disclosure of Ownership and Controlling Interest Statement \(PDF\)](#)
- [Provider Directory New Patient Acceptance Form \(PDF\)](#)
- [Provider Contract/Credential-Recredential Checklist \(PDF\)](#)
- [Behavioral Health Provider Enrollment Form \(PDF\)](#)

Provider toolkits

- [American Academy of Pediatrics ADHD Toolkit \(registration is required\)](#)
- [Adolescent depression toolkit for primary care clinicians \(PDF\)](#)
- [Adult depression toolkit for primary care clinicians \(PDF\)](#)
- [Behavioral health provider toolkit \(PDF\)](#)
- [Managing your depression \(flyer\) \(PDF\)](#)
- [Recovering from depression \(flyer\) \(PDF\)](#)
- [Antidepressants and their side effects \(PDF\)](#)

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11/11/2018

Contacts



Contact Information

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More than
35 YEARS
of making
care the heart
of our **work.**

