

# PROVIDERALERT



**To:** AmeriHealth Caritas Louisiana Behavioral Health Providers

**Date:** January 2, 2019

**Subject:** Medicaid Behavioral Health Services Provider Manual Revisions

**Summary:** The Louisiana Department of Health has published additional revisions to the Medicaid Behavioral Health Services Provider (BHSP) Manual.

A list of the sections updated in the Behavioral Health Service Providers (BHSP) Manual and where to find detailed information in the manual is below. The BHSP Manual can be found at [www.lamedicaid.com](http://www.lamedicaid.com) > Providers.

It is important that you review this information to ensure that you and your agency are complying with these processes.

Topic	Description	Reference Section and Page for more information
Record Keeping	Required Elements in Progress Notes <ol style="list-style-type: none"><li>Member name</li><li>Date of service</li><li>Place of service</li><li>Start time and end time</li><li>Name and credentials of the provider</li><li>Type of service( individual therapy, med management, CPST, PSR)</li><li>Enough details of the interaction to clearly denote what type of service has been provided and what transpired during the treatment interaction</li><li>Reference to treatment goals and how this service addressed treatment goal(s)</li><li>Indication of Progress toward functional and clinical improvement</li></ol>	Section 2.6, pages 4-5

Topic	Description	Reference Section and Page for more information
	<p>Must have evidence of a clinical assessment every 365 days.</p> <p>CALOCUS/LOCUS must be supported by clinical documentation each and every time it is submitted for a review.</p>	Section 2.3, Outpatient Services, page 4 of 38
	Treatment Plans must be updated every 365 days.	Section 2.3, Outpatient Services, page 4 of 38
	<b>All</b> members (except member receiving tenancy support through Permanent Supportive Housing) must have a signed member choice form (signed by the member and provider) prior to starting MHR services or when transferring from one MHRS provider to another	Section 2.3, Outpatient Services, pages 12&13 of 38
	All adult members receiving Community Psychiatric Supportive Treatment (CPST) and Psychosocial Rehabilitation Services (PRS) must have a LOCUS score of 3 or higher on both the level of functioning domain and level of care (for members continuing services a LOCUS score of 2 or lower will be considered if they have longstanding deficits with no acute changes and if they had previously met criteria of a LOCUS score of 3 or higher	Louisiana Register Vol 44, No. 6 Title 50 Subpart 7. Chapter 61B (2-4) and LDH BH Service Provider Manual Section 2.3, Outpatient Services, page 11 of 38
	All adult members receiving Community Psychiatric Supportive Treatment (CPST) and Psychosocial Rehabilitation Services (PRS) must meet the SAMHSA definition of serious mental illness (SMI)	Louisiana Register Vol 44, No. 6 Title 50 Subpart 7. Chapter 61B (1) and LDH BH Service Provider Manual Section 2.3, Outpatient Services, page 11 of 38
<b>Appendix G</b>	All child and adolescent members (except members in Functional Family Therapy, Homebuilders, and Multi-systemic Therapy) must have a CALOCUS completed by an LMHP when starting services, every 180 days, and upon discharge	Appendix G – Pages 1-4

**Questions:**

Thank you for your continued support and commitment to the care of our members. If you have questions about this communication, please contact AmeriHealth Caritas Louisiana’s Provider Services department at 1-888-922-0007 or your Provider Network Management Account Executive.

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